

Process

PRE-ASSESSMENT

- Receipt of FEEP Application via MPMC (**Samoa Immigration - Level 1 Gov't Building**)
- Application checked using the checklist by MCIL
- Eligibility of application assessed by EP Officer (MCIL) based on 6 Metric Point System.
- Application verified by ACEO (MCIL)
- Recommendation forwarded to CEO (MCIL) for Decision

6 Metric Point System

- Relevant Qualifications & Trainings
- Relevant Work Experience
- Industry Development (including the number of Samoan citizens employed)
- Medical & Character

POST-ASSESSMENT

- CEO (MCIL) 'endorses' OR 'declines' recommendation.
- CEO (MCIL) advises the applicant via MPMC (Immigration)



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**Ministry of
Commerce,
Industry and
Labour**

Mandate

- Labour and Employment Relations Act 2013 and Amendment 2023
- Labour and Employment Relations Regulations 2025
- FEEP Policy

What is an Employment Permit

- It is a legal document granting a non-citizen who has the professional qualification, experience and/or specialist skills to work in industry that has skills shortage, for a specific time

Who needs an Employment Permit?

- ✗ Samoan Citizen
- ✗ Samoan Permanent Resident Permit Holder
- ✗ Representation on a official trade mission recognized by the Government of Samoa
- ✗ Non-citizens entitled to privileges and immunities under the Diplomatic Privileges and Immunities Act 1978

- ✓ NOT a holder of a Temporary Resident Permit, granting employment as provided

Asked Questions

#1

How long is the FEEP Process?

5 -10 working days (However, depending on the need for additional info/further investigation, etc, the process may take longer)

#2

What is the Cost for a FEEP?

There is 'NO' fee for FEEP

#3

How long is FEEP valid for?

Up to 3 years, depending on Assessment

#4

Is the FEEP Transferrable?

A permit cannot be transferred between jobs. An employment permit holder may only engage in activities specified in the approved application by MCIL.

#5

What happens if you want to start a business while working here in Samoa under the FEEP scheme?

If a current employment permit holder wants to start a business in Samoa, they must either end their employment

A permit may be revoked after due process under Section 61 of the Act on the following grounds:



a.

Breach of permit conditions by the employment permit holder

b.

Breach of employment conditions with Employer, including misconduct

c.

Permit holder or employer have provided misleading or false information is to obtain the permit

d.

Appropriate to do so in the public interest.

