



EAS#

Date Received

MCILFEP-1A

Application - Foreign Employment Permit

Please tick the appropriate employment permit and fee below

Note:	AB-Abroad	IC-In Country	ST-Samoan Tala	AB	ST	IC	ST
Professionals (Degrees, Masters, Doctorals, Professors)					600		1200
Directors /Owners/Executive					600		1200
Specialized Trades (similar Apprenticeship Trades)					600		1200
Non-Specialized Trades					1200		1200
Temporary Movement of Natural Persons (TMNP)					600		1200
Domestic Work in Private Households					600		600
Domestic Work in Non-Private Households					1200		1200
Domestic Work - General Labourer					1200		1200
Approved Reserve List					2400		2400
Investment in approved Foreign Investent Certificate					600		1200
Lodgement Fee to MCIL per application					200		100
Exempted Services - less than 3 months employment					300		600

Section A Principal applicant's personal details

Attach two colour passport-size photographs of yourself here. The photographs must be less than 6 months old. Write your full name on the back of both photographs

A1 Name as Shown in Passport
Family / Last Name

Given / First Name (s)

A2 Preferred Title Mr Mrs Ms Miss Other

A3 Other Names you are known by or matai name

A4 Gender Male Female

A5 Date of Birth

A6 Town / City of birth

Country of Birth

A7 Passport Details

Number

Country

Expiry Date

A8 Other Citizenships you hold

A9 Partnership Status Single Married In civil Union

Engaged Separated Widowed

Divorced Partner

Section B Contact Details

B1 Your current residential address

Address

Telephone (Landline)

Telephone (Mobile)

Email address

B2 If you are currently in Samoa, what is your address

Address

B3 Name and Address of the Employment Service Agency for communication of this application

Name of the EAS

EAS Licensed Number

Telephone (daytime)

Telephone (evening)

Email address

Section C Details of Employer

C1 Name as shown in Business License / Household Name

C2 Family / Last Name

Given / First Name (s)

C3 Contact details
Telephone (daytime)

Telephone (evening)

C4 Email address

C5 Location

C6 Number of citizens employed

C7 Number of non-citizens employed

C8 Briefly describe reasons for employing a non-citizen

C9 Ratio of citizens to non citizen (benchmark is 1 non-citizen to 3 citizens)

[Attached copy of last month's payroll]

Section D Individual Employment Agreement [IEA]

[Attached a signed copy of the IEA]

D1 Name of Position to be employed

D2 Start Date End Date

D3 Location of Employment

Industry

D4 Terms and Conditions of Employment (complete continuous 12 months employment)

<input type="text"/>	days probation period
<input type="text"/>	days annual leave
<input type="text"/>	days sick leave
<input type="text"/>	days maternity leave (if applicable)
<input type="text"/>	days paternity leave (if applicable)
<input type="text"/>	overtime
<input type="text"/>	public holidays
<input type="text"/>	other

D5 Remuneration
Rate per annum

Rate per Hour

D6 Qualifications
Name

Tertiary Institution
[Attached copy of qualifications]

D7 Work Experience
[Attached copy of Work References from previous Employers]

Employer 1 Year

Employer 2 Year

D8 Specialized Skill

Section E Declaration

(Must be co-signed by the applicant & the EAS)

We have provided true and correct answers to the questions in this form. We understand that if we provide false or misleading information, it might lead to the revocation of a foreign employment permit issued pursuant to Part IX, Labour and Employment Relations Act 2013.

Principal Applicant Signature Date

EAS Signature Date
(Only provide signature when the CEO, MCIL appointed the 10 Licensed EAS)